



Girl Scouts

VOLUNTEER POSITION DESCRIPTION TROOP / GROUP LEADER

PURPOSE: Volunteers in this position work in partnership with girls to carry out troop/group program based on the beliefs and principles of the Girl Scout Movement, the Girl Scout Promise and Law, and the four program goals.

APPOINTED BY & ACCOUNTABLE TO: Service Unit Manager and/or Council Representative.

TIME COMMITMENT: One year; may be renewed annually by the Service Unit Manager and/or the Council Rep.

QUALIFICATIONS:

- ✓ Be a registered adult member of GSUSA, accept the Girl Scout Promise and Law, and follow Girl Scout policies, standards, practices, procedures and guidelines.
- ✓ Ability to communicate with girls, their families, and other adults in a supportive manner.
- ✓ Ability to work in partnership with girls to help them grow strong.
- ✓ Willingness to develop leadership skills and accept direction.

RESPONSIBILITIES:

- Attend expected trainings and service unit meetings.
- Follow Girl Scout program using the appropriate handbooks and *Safety-Wise*.
- Help the girls get to know themselves and their own abilities and potential; to encourage them to listen to each other, accept differences and work together to plan, carry out, and evaluate their troop program. To ensure that the girls have FUN!
- Establish a troop committee involving other adults, who accept responsibility for troop/group support including cookie sale, calendar sales, Family Giving Partnerships, and other troop activities.
- Build troop program around the four GSUSA program goals:
 - Developing self-potential
 - Developing values
 - Relating to others
 - Contributing to society
- Ensure **all** activities for girls follow council and national policies, and standards as listed in *Safety-Wise*.
- Offer participation in Girl Scouting to **all** girls regardless of race, creed, color, religion, ethnicity, physical ability, national origin or socioeconomic status.
- Encourage the troop to participate in appropriate service unit and council activities and events.
- Register the troop/group in a timely manner in accordance with council registration procedures. Manage troop funds responsibly, as well as records, reports and fundraising projects in accordance with council guidelines.
- Promote the annual cookie sale program in accordance with procedures for ordering, picking up and delivering cookies, and depositing money. (Daisy Girl Scouts, in accordance with GSUSA policies and standards, **do not** sell cookies or other products.
- Support and promote our annual Family Partnership and Giving campaign.
- Attend or have a representative attend Service Unit Meetings and other meetings and events as appropriate.