

# Council Shop - Ways to Shop & Use Cookie Dough

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## Shop ON-SITE

The Southern Region Council Shop is located in the Girl Scout Service Center. (Directions in front of book). Our shop carries most items sold in the Girl Scouts of the USA catalog including uniform components and gift items, as well as special Council tee-shirts and other gift items.



## Shop ON-LINE on our secure site

Website: [www.mbgsc.org](http://www.mbgsc.org)

*(Discover, Visa, or MasterCard accepted)*



## Shop by E-MAIL

E-mail at: [shop@mbgsc.org](mailto:shop@mbgsc.org)

Include your name, shipping address, and daytime phone number on your order listing quantity, stock number, and description of items. After we receive your order, you will be contacted for your credit card information to complete the transaction. Do not give credit card information in an e-mail.



## Shop by FAX

Fax orders to: 423-877-5587 Attention: Council Shop Manager.

Please use the Shop Order or Badge Order forms located in this section.

Please write in black ink to ensure accurate transmission.



## Shop by MAIL

Mail to: Girl Scouts, Attn: Council Shop Manager

P.O. Box 15969, Chattanooga, TN 37415

Orders must be accompanied by appropriate order form and payment including tax and shipping charges (check, money order, or credit card). All mail-in orders will be processed as soon as possible upon receipt. Please allow a minimum shipping time of two weeks. We ship UPS and US Mail. In-stock items will be shipped immediately. Please allow three to four weeks for back orders. All orders must be paid in full before shipment to destination. **NO EXCEPTIONS.** All orders must be received and paid in full before cookie dough expires. Please use form provided in this section.



## Shop by PHONE

Call orders in toll free to: 423-877-2688 or 1-800-446-2472

Have your shopping list ready, complete with quantity, stock number, and item description. If calling after hours, you may leave your complete order via voice mail (Council Shop Manager).

Be sure to leave your name, credit card information, shipping address, and daytime phone number so we can contact you with any questions.

# Council Shop - Policies

## Checks

Only checks for the amount of purchase accepted.  
All troop checks require two signatures.

## Special Orders

We will be happy to special order or hold merchandise for you. Ask the Council Shop Staff. We will only hold merchandise for one week.

## Sale Items

All sales on reduced or discontinued items are final.

## Cookie Dough (Credits)

Cookie dough cannot be used by leaders/advisors unless the leader/advisor has a signed permission from parent, or parent calls the Service Center with permission to use cookie dough.

All cookie dough expires 6pm Wednesday, Dec. 9, 2009. No Exceptions.

## Returns / Exchanges

- All apparel must be in wearable condition with tags attached.
- Receipts must be presented at time of refund/exchange.
- Refunds (see below) will be given up to 60 days.  
*After 60 days items can only be exchanged for another size.*
- Refunds will be made as follows:
  - Credit returns will be issued back to your card.
  - Check returns will be made in cash if after 14 days & under \$15. (over \$15 a Shop Gift Certificate will be issued)
  - Cash returns will be made in cash if return is less than \$15. (over \$15 a Shop Gift Certificate will be issued)
  - All troop returns over \$10 will be issued a Troop Gift Certificate.
  - Badge & patch exchanges may be made for current badges/patches. (no refunds— exchanges or Troop Gift Certificate issued only)
- Refund request(s) without a receipt will be issued a Shop Gift Certificate. **No Exceptions.**

## Gift Certificates

Gift certificates are available for purchase in the Council Shop in any amount and will expire one year from the date of purchase.

## Troop Visit

Bring your troop in to shop, but please, if you have groups of three or more girls, give us a 24-hour notice so we can be adequately staffed!

## Plan Ahead

Please allow three weeks notice when you need large quantities of badges, try-its, patches, and pins (12 or more of each patch) to be sure we will have them in inventory. Phone, fax or e-mail your order for faster service.



## Southern Region

### Shop Hours

#### Monday

10:00am-7:00pm ET

#### Tuesday

8:30am-6:00pm ET

#### Wednesday

8:30am-6:00pm ET

#### Thursday

8:30am-6:00pm ET

#### Friday

8:30am-12:30pm ET

### Shop Closings

Sept. 7

Nov. 26 & 27

Dec. 23 at 12:30pm

(Knox. closes at noon)

Dec. 24-Jan. 3

Jan. 18

May 31

July 5

### Sat. Shopping

8:30am-12:30

Aug. 15

Sept. 26

Oct. 3

Nov. 7



# Council Shop - Information



## Membership Stars & Discs

Membership stars are small gold stars that have a colored disc behind them. Every girl, no matter the level, should receive a star. These are given at the end of every year. The color of the disc signifies her level. Daisy (*blue*); Brownie (*green*); Junior (*yellow*); Cadette (*white*); Senior (*red*); and Ambassador (*navy*). The stars remain the same and are worn below the numbers on the right-hand side of the vest or sash. These stars move up with the girls as they bridge from level to level. *Note: Leaders/advisors do not wear stars.*



## Membership Pins

(a) **Daisy:** small trefoil-shaped gold pin w/ daisy in center (*worn by Daisy girls, not leaders*).



(b) **Brownie:** small trefoil-shaped gold pin w/ brownie elf in center (*worn by Brownie girls, not leaders*).



**Junior/Cadette/Senior/Ambassador/Adult:** all wear the same pin (*choice of either the traditional gold pin in the (c) trefoil design or the (d) contemporary green "faces" design*).



All membership pins are worn on the left-hand side of the vest or uniform. These are usually placed on an insignia tab with the World Association (Trefoil) Pin placed on the top of the tab and the appropriate membership pin placed on the bottom.



## Insignia Tab

Tabs are small rectangular pieces of cloth used to display the membership pin and World Association Pin on the left-hand side of the uniform. **No other pins are worn on the tabs by girls.** Tabs for each level differ by color: Daisy (*yellow*); Brownie (*brown*); Junior (*jade green*); Cadette/Senior/Ambassador (*dark navy*); and Adult (*evergreen*). Leaders/Advisors may add the Adult Position Pin.



## World Association (Trefoil) Pin

The WAGGGS (*World Association of Girl Guides and Girl Scouts*) Pin is blue with a gold-shaped trefoil in the center, two stars and a compass needle (*see Compass Glossary for meaning of different parts*). The pin is worn to signify our unity to a worldwide organization of over 8 million women and girls. The WAGGGS Pin is worn by all levels on the top of the tab on the left-hand side of the vest or uniform.



## Adult Position Pin

The yellow-colored Adult Position Pin is worn by both the leader (01) and assistant leader (02) between their WAGGGS Pin and their membership pin. Service team members may add a red service team bar to their tab under their yellow leader bar. (Numeral pin can be worn. A numeral guard pin may be placed at the bottom of your membership pin. These start at 5 yrs. and go up in 5 yr. increments.) **No other pins are worn on the left-hand side or on the tab.** Normally, no more than two Adult Position Pins are worn at one time.



## Bronze, Silver & Gold Award

Please note that the Bronze and Silver Awards cannot be purchased without prior approval from the Program Services Dept. The Gold Award is awarded to recipients by the Council.

*Leaders, please ask for a copy of the Official Girl Scout Catalog for more information on badges, patches, and merchandise.*

# Council Shop - Resources (Southern Region)

## PATCH / BADGE PROGRAMS & INTEREST PROJECTS

Often a special patch is given to girls who participate in activities or events to serve as a souvenir or reminder of the experience. The following programs are not intended to overshadow the official awards and activities developed by GSUSA. Instead, they are meant to enhance and nurture the interests and needs of girls as they plan their troop program. Note: Unofficial patches are worn on the back of the uniform vest or sash.

■ **Event Patch Program** (3 part community service patch)  
*(requirements on our website , patch available for purchase in Council Shop)*

■ **Healthy Lifestyles Patch**  
*(requirements on our website , patch available for purchase in Council Shop)*

■ **Meth Destroys**  
Raise girls' awareness of the effects of meth use and join the campaign to fight against meth. Requirements at: [www.methfreetn.org/girlscout\\_main.php](http://www.methfreetn.org/girlscout_main.php). Limited supply of free patches available.

■ **Get with the Land Patch**  
Encourages girl & adult participation in conservation.  
Go to: [www.girlscouts.org/program/gc\\_central/insignia/online/participation\\_patches/getwithland/](http://www.girlscouts.org/program/gc_central/insignia/online/participation_patches/getwithland/)

■ **Black History**  
*(requirements on our website under "Special Programs" and patch available for purchase in Council Shop)*

■ **Canyon Keepers Council's Own**  
*(requirements on our website and interest project badge available for purchase in Council Shop)*

■ **Hiker Patch and Mileage Increments** *(on our website)*

■ **Virtual Patch** *(requirements on website only)*

### Other Patch Programs

with booklets available to obtain or checkout from Council Shop:

■ **"Drink Milk"**

■ **Shape Up Patch** *(Requirements on our website under "Special Programs" and patch available for purchase in Council Shop)*

### Religious Award Program

The religious award is not a Girl Scout award, but an award administered by religious groups to the youth of their congregations. A religious award flier is available at the Service Center.

## CHECKOUTS & DEPOSITS

In order to maintain our records and to have items returned in a timely fashion, the following items are available for checkout with a few guidelines:

\* **Flags, Poles & Stands** *(\$10 refundable deposit per set)*

\* **Bridges** *(\$10 refundable deposit)*

*\*Flags & bridges must be returned in 48 hours or deposit will be forfeited. A \$5 charge will be assessed for each late day. Limited supply. Please reserve early!*

**Library Books** *(Free for 30 days; 10¢ per day after 30 days)*

**Past Uniforms** *(\$10 refundable deposit) Return in 2 weeks.*

\*\* **Camping Equipment** *(\$20 refundable deposit)*

*(Must arrive in Council Shop with loading help no less than 1 hr. prior to closing to allow time to locate and checkout camping equipment.)*

*\*\*Must be returned in 15 days.*

## LIBRARY

Our library contains books, activities, and ideas on Thinking Day, history, math, science, recipes, games, sports, and a multitude of other subjects that can assist you with your troop needs.

## OTHER AVAILABLE RESOURCES

**Camp Adahi** - Available for troop camping, service unit camping, horse programs & day trips. Reservations accepted beginning June 15 for Service Unit Camping and July 15 for Troop Camping. Reservation forms available on-line, from Service Center, or in the forms section of this booklet. Other Girl Scout camps are available in our jurisdiction.

**Adult Learning** - See Adult Learning section of this book for dates, times and locations. Leaders/advisors, volunteers and other interested persons are encouraged to take advantage of this resource.

**Staff** - Qualified personnel are available to assist you in all areas and can offer valuable resources.

### Informational Sources:

**Website:** [www.mbgsc.org](http://www.mbgsc.org)



# Council Shop - Promotions (Southern Region)



**Would you like to receive email updates with shop news and promotional events?**

Join\* the Council Shop's email newsletter.  
Go to: [www.tanasi.org](http://www.tanasi.org)

Click on "Keep in touch with Girl Scouts"  
by signing up for the electronic newsletter.

## LEADER 2010 PACKAGE DEAL

**August 2009 - October 2009**

Package includes the following items:

- Leader handbook and level specific book sets
- Choice of "Journey" Program
- Leader Car Magnet
- \$5 coupon off of one adult official uniform item



## Great Start Kit

Everything a newly-registered Girl Scout needs is all in one bag!

### What's included?

- ✓ Vest
- ✓ Handbook(s)
- ✓ Choice of "Journey" Program Book
- ✓ Council ID Set
- ✓ Troop #'s
- ✓ American Flag patch
- ✓ Tab
- ✓ World Association (Trefoil) Pin
- ✓ Membership Level Pin

**Prices vary by level  
and by size of vest  
needed.**



## Bridging Kits (Available March 15 - June 30)

Everything a bridging Girl Scout needs is all in one package!



### What's included?

- ✓ Bridging certificate
- ✓ Bridges
- ✓ Wings (if applicable)
- ✓ Star and disc
- ✓ Pin for next level

### Pricing:

Bridge to Brownies .....	\$5
Bridge to Juniors .....	\$5
Bridge to Cadettes .....	\$5
Bridge to Senior .....	\$5
Bridge to Ambassador ....	\$5

Troop leaders will only need to add any additional badges/try-its the girl has earned into the package and present to the girl.