



CAMP ADAHI RESERVATION (Service Unit Camping)

Guidelines:

- 1) Submit request to Registrar. The S.U. Camping Coordinator will be notified if space is not available and a new date can be scheduled.
- 2) *Additional forms required for Horse Reservation or for non-registered Girl Scouts.

Notes: Your reservation is confirmed only when this reservation form and the deposit have been received by the Girl Scout Service Center at least three weeks prior to camping date. Units not reserved will be offered to troops.

Service Unit _____
 S.U. Camping Coordinator _____ Troop Camp 2 Certification Date _____
 Street _____ City _____ State _____ Zip _____
 Telephone (H) _____ (W) _____ (C) _____
 Email _____

Camping Date: From _____ to _____ Approx. Arrival Time: _____
Arrive between 5pm and 7pm—gate is locked after 8pm. Please call the Camp Ranger at 706-862-2020 if delayed.

Check all facilities to be used: Buildings: Staff House Dining Hall Infirmary Kitchen
 Tent Units: Talahi Karakondye Pooh Corner Cabin Units: Unalyi Ahwenasa
 \$100 Damage Deposit \$ _____ Receipt # _____

Fees
 \$500 entire camp (tents, cabins & buildings excluding kitchen) \$ _____
 \$100 per tent unit x ___ tent units _____
 \$200 per cabin unit x ___ cabin units _____
 \$60 per building x ___ buildings _____
 \$100 Kitchen (*persons must have experience in commercial food services—due 2 weeks*) _____
 \$50 Canoe Fee (*Form due 2 weeks prior to arrival*) _____ *Life jackets & paddles included*
 \$50 Pool Fee (per 1 hour period) (*Form due 2 weeks prior to arrival*) _____
 *Horse Fee (Use Form "Horse Reservation") (*Form due 3 weeks prior to arrival*) (fees included on horse form)
 \$50 Archery (*Certified person's name due 2 weeks prior to arrival*) _____
Total Fees (one week prior to camp date) \$ _____ Receipt # _____

Commercial Food Service Adult _____ Phone _____
 * Certified Canoe Instructor _____ Phone _____
 *Certified Lifeguard _____ Phone _____
 *Certified Archery Instructor _____ Phone _____

**Send copy of certification card two weeks prior to arrival.*

SUBMIT THIS INFORMATION AT LEAST 2 WEEKS PRIOR TO ARRIVAL

UNITS	Troop Camp 2 Certified	Course Date	First Aid Certified**	Course Date
Unalyi	_____	_____	_____	_____
Talahi	_____	_____	_____	_____
Ahwenasa	_____	_____	_____	_____
Karakondye	_____	_____	_____	_____
Pooh Corner	_____	_____	_____	_____

** Physician Paramedic Physician's Assistant Emergency Medical Technician
 Registered Nurse Licensed Practical Nurse First Aid Certified (*Red Cross Trained*)

Submitted by _____

Service Unit Camping Coordinator _____

Service Unit Manager _____

SUBMIT TO:

Registrar • Girl Scouts
 P.O. Box 15969 (1936 Dayton Blvd.)
 Chattanooga, TN 37415-0969
 T 423 877 2688 • 800 446 2472 • F 423 877 5587
 info@mbgsc.org



**NO DRUGS, ALCOHOL, WEAPONS OR PETS
ALLOWED ON CAMP ADAHI PROPERTY.**

**CAMP ADAHI IS A
SMOKE-FREE ENVIRONMENT.**

RESERVATIONS POLICY - Reservations accepted beginning June 15 for the coming troop year. The S.U. Camping Coordinator must be Troop Camp 2 Certified.

ADDITIONAL INSURANCE POLICY - Insurance for participants who are not registered Girl Scouts must be purchased two weeks prior to camp date. Forms available from Debbie Lane.

RENTAL FEE - The rental fee is for a period of Friday evening to Sunday afternoon.

Entire camp: \$100 damage deposit plus \$500 fee

(includes all tent/cabin units and buildings)

Tent unit: \$100 per tent unit.

Cabin unit: \$200 per cabin unit.

Building: \$60 per building.

(unused units will be opened up to troop camping on an individual basis)

Cancellations for units not needed must be submitted in writing at least six weeks prior to the scheduled date.

CERTIFICATIONS - A Certified Troop Camp 2 adult and first aider must be in each unit. The Certified Troop Camp 2 adult serves as the consultant and the leader of the unit. All activities in the unit are supervised by the Certified Troop Camp 2 adult, including the scheduling of cooking times, etc. The Certified Troop Camp 2 adult reports to the Service Unit Camping Coordinator of the event. It is strongly recommended that the adults who will be assigned to the same unit meet for planning prior to attending the event. Dates of Troop Camp 2 and First Aid courses **MUST** be included.

SAFETY-WISE - All Camp Adahi visitors are required to abide by all of the *Safety-Wise* guidelines.

REFUND POLICY - Fees for pool, canoes, archery and horses will be refunded if the activity is cancelled by Girl Scouts due to weather, or any other event that deemed the activity unsafe for participants. Damage deposit is refundable as long as no damages have occurred. Additional fees may occur if damages exceed the \$100 deposit fee. Other refund requests must be submitted in writing at least two weeks prior to the scheduled date for review to:

Girl Scouts

P.O. Box 15969 • Chattanooga, TN 37415-0969

ADAHI FACILITIES

UNITS

Tent Units – Talahi, Karakondye & Pooh Corner.

Each unit has ten tents on platforms (12' by 14').

Each tent sleeps 4.

Each unit sleeps 40.

Units have a play area for games and outdoor wash house.

Cabin Units – Unalyi and Ahwenesa.

These units each have five cabins.

Each cabin sleeps 16.

Each unit sleeps 80.

Cabins have a porch/lounge area and bathroom/shower.

Note - Troops need to bring coolers to help with food storage.

Additional Unit Accommodations

Talahi and Unalyi – Have a troop house (assembly room with fireplace), tables/benches, kitchen with electric refrigerator, and wood cooking stoves.

Karakondye and Ahwenesa – Have open pavilion troop shelters, built-in wood cooking stoves/charcoal grills, benches/tables, and refrigerators.

Pooh Corner – Has an open pavilion troop shelter, wood cooking stove, benches/tables, and refrigerator.

Outdoor Wash House – Hand washing facilities, hot showers, flush toilets (water is turned off from November to March or according to weather; latrines are available; water is brought in, but troops need to bring drinking water).

Open Fields – Large open fields are available for sports and games.

BUILDINGS

Staff House – Has kitchen facilities with indoor bathroom/shower, and sleeps 10.

Dining Hall – This building may only be used for day or evening activities. Kitchen is not accessible.

Infirmary – To be used by first aid personnel only.

Kitchen – Furnished with commercial food preparation equipment.



Complete two weeks prior to scheduled camping date.

Service Unit _____ Dates _____ to _____

Service Unit Manager _____

UNITS: Unalyi Talahi Ahwenasa Karakondye

BUILDINGS: Staff House Dining Hall Infirmary Kitchen

- Paperwork completed.
- Troop Camp II trained leader and First Aid certified leader for each unit.
- Travel plans / paperwork for buses.
- Horses.
 - Registrations
 - Disclaimers signed and turned in
- Canoes.
 - Lifeguard
 - Canoe instructor
- Pool.
 - Lifeguard
 - Watchers
- Archery.
 - Certified archery instructor
- Arrival times _____ to _____
- Departure _____
- Unit info
 - Tents
 - Cabins
 - Fires
- Building info
- Clean-up
- Questions
- Consultation with Outdoor Adventure Director

COOKING

- 1 short spatula (pancake turner)
- 2 long spatulas (pancake turner)
- 1 long tong
- 1 short tong
- 1 bottle opener
- 2 can openers
- 2 potato peelers
- 1 slotted kitchen spoon
- 1 long kitchen spoon
- 1 plastic serving spoon
- 1 rubber spatula
- 1 long fork
- 1 short fork
- 1 cake rack
- 1 pot holder
- 4 tin-plates
- 2 pitchers
- 1 tin cup
- 3 plastic serving bowls
- 1 set nesting measuring cups
- 1 set measuring spoons
- 2 paring knives
- 2 kitchen knives
- 1 large cooking pot
- 1 small cooking pot
- 2 cast iron skillets
- 1 cast iron Dutch oven

TOOLS

- 1 ax or hatchet
- 2 rakes
- 2 hoe
- 1 shovel
- 2 bow saws
- 1 hose
- 5 buckets
- Assorted washing pans for hands and dishes

**BEFORE CHECKING OUT**

- 1) Clean and dry all cooking implements and return them to their proper container.
- 2) Oil cast iron skillets (even if you didn't use them – oil is provided). This helps to prevent rusting.
- 3) If items are missing, lost, or have been broken, please tell Rangers so they can be replaced.