

**Guidelines:**

- 1) Contact Council Registrar for date availability.
- 2) Submit reservation form and agreement with rental damage deposit.
- 3) Reservation is for use of any or all facilities listed.
- 4) A currently certified lifeguard must be provided if canoeing or swimming.
- 5) Submit full payment along with insurance certificate and liability waivers at least 3 weeks prior to camp date.

**Notes:**

*Reservation is confirmed only when this reservation form and the deposit- have been received by the Girl Scout Service Center at least four weeks prior to camping date.*

Date of Application \_\_\_\_\_ Group Name \_\_\_\_\_  
 Group Leader's Name \_\_\_\_\_ (H) Telephone \_\_\_\_\_  
 Street \_\_\_\_\_ (W) Telephone \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Email \_\_\_\_\_ (Cell) \_\_\_\_\_

**Camping Date:** From \_\_\_\_\_ to \_\_\_\_\_ **Arrival Time:** \_\_\_\_\_  
 (Between 5pm and 7pm-gate is locked after 8pm). Please call the Camp Ranger at 706-862-2020 if delayed.

**Check all facilities to be used:**

**Tent units:**  Talahi  Karakondye  Pooh Corner **Cabin units:**  Unalyi  Ahwenasa  Staff House  
**Other facilities:**  Dining Hall  Kitchen  Unit bldgs.  Pavilions  Canoes  Pool

**Damage Deposit** \$300 \$ \_\_\_\_\_

**Rental Fees**

**Tents:** \$15 x \_\_\_ # tents x \_\_\_ nights \$ \_\_\_\_\_  
**Cabins:** \$100 x \_\_\_ # cabins x \_\_\_ nights \_\_\_\_\_  
**Staff House:** \$100 x \_\_\_ nights \_\_\_\_\_  
**Kitchen/Dining Hall:** \$300 \_\_\_\_\_  
**Dining Hall (only):** \$150 \_\_\_\_\_ *(commercial food services experience required)*  
**Unit Buildings:** \$75 x \_\_\_ buildings \_\_\_\_\_  
**Pavilions:** \$60 x \_\_\_ pavilions \_\_\_\_\_

**Additional Fees**

**\$100 Canoe Fee** *(Form due 2 weeks prior to arrival)* \$ \_\_\_\_\_ *(life jacket & paddle included)*  
**\$100 Pool** (per one hour period) *(Form due 2 weeks prior to arrival)* \_\_\_\_\_  
**Day Trip** (no facility use) \$5 x \_\_\_\_\_ persons \_\_\_\_\_

**Subtotal** \$ \_\_\_\_\_

**LESS DEPOSITS ENCLOSED (10% of rental fee + damage deposit)** \$ \_\_\_\_\_ **Receipt #** \_\_\_\_\_

**Total Fees Due Three Weeks Prior to Camp Date** \$ \_\_\_\_\_ **Receipt #** \_\_\_\_\_

**Commercial Food Service Adult** \_\_\_\_\_ **Phone No.** \_\_\_\_\_  
**\*Certified Canoe Instructor** \_\_\_\_\_ **Phone No.** \_\_\_\_\_  
**\*Certified Life Guard** \_\_\_\_\_ **Phone No.** \_\_\_\_\_  
**\*Certified Archery Instructor** \_\_\_\_\_ **Phone No.** \_\_\_\_\_

*\*Send copy of certification card two weeks prior to arrival.*

The Girl Scouts reserve the right to decline any reservation requests.

**References**

**Camp** \_\_\_\_\_ **Phone** \_\_\_\_\_  
**Camp** \_\_\_\_\_ **Phone** \_\_\_\_\_



**NO DRUGS, ALCOHOL, WEAPONS OR PETS  
ALLOWED ON CAMP ADAHI PROPERTY.**

**CAMP ADAHI IS A  
SMOKE-FREE ENVIRONMENT.**

*The 900-acre Camp Adahi is owned by the Girl Scouts. It serves as a summer resident camp for girls and also for troop camping and program events throughout the year. During the time when the Girl Scouts are not using the camp, it is available for rental to outside groups or organizations.*

#### **RESERVATIONS POLICY**

Reservations accepted beginning July 15 for the coming year.

#### **DEPOSITS**

The damage deposit is refundable only if cancellation is made in writing and received two weeks prior to use or the damage deposit will be refunded within two weeks after use of property/facilities less any cleaning/damage charges. Additional fees may occur if damages should exceed the damage deposit.

#### **PAYMENT**

Full payment is due three weeks prior to use.  
Send deposit/payments with reservation form to:

Girl Scouts  
P.O. Box 15969 • Chattanooga, TN 37415-0969

#### **REFUND POLICY**

Refund requests must be submitted in writing at least four weeks prior to the scheduled date.

## **ADAHI FACILITIES**

### **UNITS**

**Tent Units** – Talahi, Karakondye & Pooh Corner.

Each unit has ten tents on platforms (12' by 14').

Each tent sleeps 4.

Each unit sleeps 40.

Units have a play area for games and outdoor wash house.

**Cabin Units** – Unalyi and Ahwenesa.

These units each have five cabins.

Each cabin sleeps 16.

Each unit sleeps 80.

Cabins have a lounge area and bathroom/shower.

**Staff House** – Kitchen facilities, bathroom/shower, sleeps 10.

#### **Additional Unit Accommodations**

**Talahi and Unalyi** – Have a troop house (assembly room with fireplace), tables/benches, kitchen with electric refrigerator, and wood cooking stoves.

**Karakondye and Ahwenesa** – Have open pavilion troop shelters, built-in wood cooking stoves/charcoal grills, benches/tables, and refrigerators.

**Pooh Corner** – Has an open pavilion troop shelter, wood cooking stove, benches/tables, and refrigerator.

**Outdoor Wash House** – Hand washing facilities, hot showers, flush toilets (water is turned off from November to March or according to weather; latrines are available; water is brought in, but troops need to bring drinking water).

**Open Fields** – Large open fields are available for sports and games. Pitch a tent or bring a camper (no hookups).

## **COMMON AREAS**

**Dining Hall** – (200 seat capacity) Contains large fireplace & restrooms. (Persons must have experience in commercial food services.)

**Kitchen** – Furnished with commercial food preparation equipment.

**Pool** – Jr. olympic size with bathhouse (must provide your own certified lifeguard if swimming).

**Lake** – Private 5-acre lake for fishing, canoeing, picnicing. A campfire pit on the banks (must provide your own certified lifeguard if canoeing).

No swimming allowed.

The \_\_\_\_\_ (hereinafter referred to as Lessee) agrees to indemnify the Girl Scouts (hereinafter referred to as Lessor) against and hold it free and harmless from any cause and all claims, demands, loss, damage, and expense, including attorney's fees and other legal expenses arising out of the use of Camp Adahi by Lessee.

The Lessee also agrees:

- 1) That any damage to buildings, equipment, or property owned by the Lessor, other than that due to ordinary wear and tear, will be charged to the Lessee. Any damage shall be reported promptly to the Lessor.
- 2) To assure full responsibility for injury, damage, or loss from any cause whatsoever to the person or properties of others.
- 3) To comply with the insurance requirements indicated below.

This agreement is entered into by the Girl Scouts in reliance upon the above conditions and observance of the following rules, and this does not give the Lessee the privilege of including any groups other than those indicated above. A certificate evidencing the required insurance must be supplied to the Lessor before the premises may be used by the organization. See the insurance requirements that follow.

**LESSEE:** Organization \_\_\_\_\_  
By \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_

**Insurance Requirements:**

Prior to the use of the premises indicated above, the Lessee agrees to provide the Lessor with the following evidence of insurance:

- 1) Certificate of commercial general liability insurance, including contractual liability for bodily injury and property damage in an amount not less than \$1,000,000 combined single limit and naming the Girl Scouts as an additional insured.
- 2) If Lessee intends to use vehicles on the Camp Adahi premises, a certificate of insurance is needed for commercial automobile liability for owned, non-owned, and hired cars with a minimum limit of \$1,000,000 combined single limit for bodily injury and property damage.
- 3) If the Lessee employs staff, certification that workers' compensation and employers' liability are covered with this insurance.
- 4) The insurance should be with a company whose financial soundness can be verified by a national rating service such as A.M. Best, Standard and Poors, or Dun & Bradstreet.

# RULES

- Cars must be parked in the guest parking lot.
  - Cars are not permitted to drive through camp (under any circumstance).
  - Smoking only in designated areas (usually in the parking lot only).
  - Premises shall be left in good condition for the next occupants. The Ranger will decide, in his or her sole discretion, whether the premises are in good condition at checkout.
  - Possession, sale or use of controlled substances without proper prescription or possession, consumption, or sale of intoxicating liquors by any person or group is not permitted at any time on council property.
  - No pets or animals shall be allowed on the premises without prior approval by the Council and only under extraordinary circumstances.
  - Leader of the group will check in at the Ranger's House upon arrival and departure. Balance of fee will be paid prior to arrival.
  - Departure time will be at or before 3pm.
  - A person 21 years of age or older representing the group will be on the premises at all times.
  - Lessee shall exercise proper supervision in their use of the premises so as to prevent damage or loss.
  - The Lessee agrees to furnish at least one counselor, age 18 or older, who is trained in the principles of first aid, for each ten campers under 16 years of age.
  - Camp Adahi does not provide medical supervision, treatment, maintenance, or dispensing of medications for campers. These responsibilities belong to the Lessee. Lessee agrees to provide an adult at least 21 years of age and who possesses at least a certificate of first aid and CPR training. Lessee must bring own first aid supplies and equipment.
  - No hazardous or medical waste shall be left by the Lessee.
  - Lessee will ensure that participants are in physical condition to participate in strenuous physical activities if such activities are planned. Lessee shall bring and have available at all times a current list of participants that includes: names and addresses, emergency contact information, and known allergies or health conditions. Also, for each participant under the age of 18 and not accompanied by their parent or guardian, a signed form granting permission to seek emergency treatment. Emergency treatment is available through local emergency response groups. Lessee agrees to furnish non-emergency transportation.
  - Neither the Girl Scouts nor Camp Adahi provides meals. If the Lessee is preparing its own food, it assumes all responsibility for any foods prepared, and for all activities incident to their preparations, and shall hold the Girl Scouts and Camp Adahi harmless from any and all liability therein. The Lessee shall abide by the directions provided in the Kitchen Manual for Camp Adahi.
  - No outdoor fires may be built without prior permission and only in designated fire rings.
  - Lessee must conduct a fire drill before retiring the first day on the site.
  - During the term of this agreement, Lessee shall use the facility for conducting a program of its own design and shall comply with all applicable laws, codes, and regulations. Lessee shall notify the Girl Scouts of the nature of its program, and shall promptly supply the Council with information concerning the program upon request. The Council prohibits hunting, fireworks, firearms, ammunition, and explosives at the facility. The use of gasoline, flammables, poisonous substances, and hand and power tools are restricted. Prior authorization from the Director must be obtained.
  - No one shall enter the pool area unless a qualified lifeguard is supervising the pool area. The Council shall in its sole discretion, determine the minimum qualifications for said lifeguard, which will generally be a minimum of a Red Cross Lifeguard Certificate.
  - Additional information and guidelines for pool use and use of special equipment will be sent to all applicants expressing an interest in participating in such activities.
- The Girl Scouts reserves the right to terminate this agreement for the use of its facility by the named organization at its discretion for violation of any of the above rules.*